

WALDEN OAKS
CLUBHOUSE RESERVATION FORM

This form must be returned to Ability Management, Inc. 6736 Lone Oak Blvd. Naples FL 34109 with a refundable \$100.00 Security Deposit check.

Checks payable to: WALDEN OAKS ASSOCIATION.

In consideration for the use of the Clubhouse by my guests, and I hereby acknowledge that I have read and understand this Agreement and further agree to abide by and comply with the **Rules for Reservation and Use of the Clubhouse.**

PLEASE PRINT:

NAME: _____

ADDRESS: _____

HOME PHONE NUMBER: _____

CELL PHONE NUMBER: _____

EVENT DATE: _____

EVENT START TIME: _____

EVENT END TIME: _____

NUMBER OF PEOPLE: _____

Describe the event in detail: _____

Owner Signature _____ Date _____

Received By _____ Date _____

Approved By _____ Date _____

Walden Oaks

Rules for Reservation and Use of the Clubhouse

1. The Owner shall indemnify the Recreation Association from any liability associated with any reserved private social function at the Clubhouse.
2. The Owner is responsible for any damage to the clubhouse, Clubhouse property, and the furniture and fixtures, caused by the Owner or anyone at the function, whether invited or not.

Owner Print: _____ Date: _____

Owner Signature: _____ Date: _____

When your party is over, please check off items below as they are completed, sign and date this form and return it to Ability Management.

- All sliding doors, kitchen door, and deadbolt between main room and restrooms are locked.
- Leave 4 card tables open with 4 chairs.
- All remaining tables and hard chairs stacked in the closet and fabric chairs stacked outside the closet.
- All tape, decorations, banners etc. are removed from the walls, doors, windows, and fans.
- Trash is bagged and placed in large garbage bin located at the rear of the building or taken home to be placed out for removal. Do not overload the bin behind the building.
- Kitchen area, sink and counter tops cleaned. The refrigerator needs to be wiped clean and all items removed.
- Floors are to be cleaned and carpet vacuumed.
- A/C thermostat set to 78 degrees.
- Fans off and all lights turned off, except kitchen light which is left "ON"

Owner Signature: _____ Date: _____

Ability Management, Inc.
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Naples FL 34109
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